



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

Date: 2/28/2017	Interviewer: Mallory Sullivan & Mohammed Cato	RFA #17 – 08
Name of Person(s) Requesting Assistance: [REDACTED]		
Contact Numbers (telephone, e-mail, etc.): [REDACTED] (cell); [REDACTED]		
Status of Person(s) Interviewed (title, position, student status, etc.): Student - Freshman		
Requested Assistance Pertaining To (name, position, policy, project, etc.): Homophobic comments from two students [REDACTED] and [REDACTED]		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☒ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒

Category: *(Please check at least one)*

- | | | | | |
|--|--|--|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input checked="" type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
2/7/2017	Submitted Bias Incident Report	Concerns of discriminatory harassment on the basis of sexual orientation by student [REDACTED] for comments on social media and use of "f-slur" in-person on campus.
2/28/2017	Meeting with [REDACTED], Mohammed, and Mallory	[REDACTED] shared that [REDACTED] and her boyfriend, [REDACTED], have been whispering "fag" in her ear when they see her on campus – approximately 1-3 times per week for the past 3-4 weeks [REDACTED] says that [REDACTED] also visited [REDACTED] communications class during her speech, sat near her, and bumped into her saying "fag" upon leaving. Spoke to [REDACTED] about measures to stop the conduct and alleviate the impact on her education [REDACTED] would like the conduct to stop.
3/1/2017	Mallory email to [REDACTED]	Notifying [REDACTED] of complaint options, yellow card resources, and that Mohammed and Mallory would like to meet with [REDACTED] and [REDACTED].
3/2/2017	Call to [REDACTED] and [REDACTED]	[REDACTED] – no answer, will call back. Called back, scheduled for Tuesday (3/7) [REDACTED] – will meet 2pm on Tuesday (3/7)
3/7/2017	Meeting with [REDACTED]	Informed [REDACTED] about the EO office, our role as a neutral third party, and that

	Mohammed, and Mallory	there was not a formal complaint against her. Shared [REDACTED] concerns with [REDACTED] and the wish for the conduct to stop. [REDACTED] refuted [REDACTED] facts. [REDACTED] agreed to have no contact with [REDACTED] and to stop mentioning or discussing [REDACTED] online. [REDACTED] was upset that [REDACTED] told the EO office that [REDACTED] had used the "f-slur" because [REDACTED] says that is not true. [REDACTED] was also upset about other interactions between her and [REDACTED]. EOO shared information about counseling resources.
3/7/2017	Meeting with [REDACTED] Mohammed, and Mallory	Shared [REDACTED] concerns with [REDACTED] and the wish for the conduct to stop. [REDACTED] refuted [REDACTED] facts. [REDACTED] agreed to have no contact with [REDACTED] and to stop mentioning or discussing [REDACTED] online.
3/10/2017	Meeting with [REDACTED] Mohammed, and Mallory	Shared with [REDACTED] that [REDACTED] and [REDACTED] both agreed not to contact her, including online. [REDACTED] agreed to the same. [REDACTED] was satisfied with the outcome.
	Mallory call with [REDACTED]	